



Behavior Intervention Implementation Specialist (BII) Job Description

DEFINITION:

Under the direction of the Director of Special Education, the BII will provide behavior support services to students identified as having significant behavioral needs

ESSENTIAL FUNCTIONS AND JOB DUTIES:

Any one position may not include all of the listed duties, nor do all of the listed examples include all tasks that may be found in positions within this classification.

- Work with students having special needs and/or difficult behaviors
- Demonstrate an understanding, patient, receptive attitude toward students of varied age groups and varied disabilities.
- Under the direction of the Director of Special Education, implement the student's Behavior Strategic Plan / Behavior Intervention Plan.
- Model appropriate behavioral interventions.
- Appropriately manage student behavior and guide student toward more acceptable social behaviors.
- Encourages appropriate interactions with peers, modeling social skills as needed.
- Supports instruction to individuals or small groups of students with special needs as assigned.
- Assist in student assessments as appropriate.
- Collect data on a daily basis to gather information used to revise the Behavior Intervention Plan and to develop annual IEP goals and objectives
- Maintain appropriate documentation, records and reports.
- Support student through transition into new education settings.
- Supervise student during free class period(s) and lunch time as needed
- Collaborate with classroom teacher to implement student's IEP goals and objectives
- Consult and collaborate with site staff (especially the Director of Special Education and classroom teacher) about student's progress
- Learn to utilize a variety of appropriate instructional materials and procedures in the enhancement of a training and educational environment.
- Perform routine clerical tasks and operate a variety of educational and office related machines and equipment.
- Performs other related duties as assigned

MINIMUM QUALIFICATIONS:

Consistent with the No Child Left Behind Act of 2002 and other related legislation, candidates for this classification must meet the following standards:

- The equivalent of graduation from high school
- Completion of coursework at an accredited institution of higher education in child development, education, and/or psychology is desirable.

- One year of paid or volunteer experience working with school-age children

PREFERRED QUALIFICATIONS:

- Must have a strong desire to work with children, especially those with special needs
- One year of experience at the level of an Education Assistant II or Assistant – Physically Handicapped, supplemented by District-approved training in the special needs requirements of students with autism.
- Assist handicapped students with personal care needs and activities.
- Ability to communicate effectively in oral and written form.
- Ability to understand and carry out oral and written directions.
- Experience in observing and charting student behavioral data.
- Establish and maintain cooperative working relationships with children and adults.
- Ability to remain calm under stressful conditions.
- Interpersonal skills using tact, patience and courtesy.
- First Aid and CPR training desirable.
- Knowledge of basic concepts of child growth and development and developmental behavior.
- Behavior management strategies and techniques relating to pupils experiencing behavioral difficulties.
- Knowledge and understanding of positive behavioral interventions and applied behavior analysis.
- Appropriate English usage, punctuation, spelling and grammar.
- Familiarity with computers, including the ability to navigate internet based applications and the use of a keyboard and mouse to enter data.
- Maintain confidentiality of student and family information.
- Be dependable and punctual.
- Able to bend at waist, kneel or crouch to assist students.
- Able to sit or stand for extended periods of time.
- Able to lift and carrying of weights up to 25 pounds.
- Routine record storage, retrieval and management procedures.

Reports to: Director of Student Services

Initials: _____