CHARTER OPERATED PROGRAMS
LAUSD | SELPA

SPECIAL EDUCATION COMPLIANCE DATES

DUE	COMPLIANCE AREA	ACTION REQUIRED	COP SUPPORT
WEEKLY	**Service Tracking**	Run the SER300L(A) (#2941) report	Program Support Team Lead
	Master Calendar	Run the Master Calendar (#2559) report	Program Support Team Lead
MONTHLY	**CALPADS Special Education Data**	Submit special education information in the California Longitudinal Pupil Achievement Data System (CALPADS) by running Welligent CALPADS reports. Search the keyword "CALPADS" for the reports that can be downloaded.	Operational Support Team
	Assessment Completion	Run the Assessment (#2807) report	Program Support Team Lead
	Welligent Staff Access	Review the Welligent Staff Access (#1256) report to ensure previously employed staff no longer have school site access in Welligent	Operational Support Team
SEPTEMBER	**Self-Review Checklist**	Submit a completed special education self-review checklist	Operational Support Team
NOVEMBER	**Related Services Benchmark**	Ensure service tracking is up-to-date in Welligent, as family notification of lack of service is based on any related service(s) in Tiers 4-6	Program Support Team Lead
JANUARY	**Personnel Data Report**	Submit Personnel Data Report (PDR) data for special education provider and staff counts	Operational Support Team
FEBRUARY	**Related Services Benchmark**	Ensure service tracking is up-to-date in Welligent, as family notification of lack of service is based on any related service(s) in Tiers 4-6	Program Support Team Lead
APRIL	**Related Services Benchmark**	Ensure service tracking is up-to-date in Welligent, as family notification of lack of service is based on any related service(s) in Tiers 4-6	Program Support Team Lead
	Postsecondary Outcomes	Submit the California Department of Education's postsecondary data for students with disabilities	Operational Support Team
AS NEEDED	**Welligent Requests**	Submit Welligent requests to transfer students, create new student profiles, and inactivate a previously enrolled student	Operational Support Team
	30-Day IEPs	Complete a 30-Day IEP for new students enrolling throughout the school year	Program Support Team Lead
	Health Alerts	Run the Charter Student Health Alerts (#3166) report for information on students that might have health alerts	Program Support Team Lead
	School Calendar Changes	Submit an updated school calendar with LAUSD to ensure Welligent calendar dates are updated	Operational Support Team