

2021-22 OPTION 3 MEMBERSHIP PROCESS

AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	JULY
Pre-Application		Application & Interview			Notification & Appeals						OPTION 3 MEMBERSHIP BEGINS *

	STEP	DESCRIPTION	DUE DATE
Pre-Application	INFORMATIONAL SESSION AND INTEREST SUBMISSION	Charter school reviews recorded informational session and submits an Option 3 interest form.	August 31, 2021
	COMPLIANCE SCREEN	The Charter Operated Programs team will complete a compliance screen focused on: IEP200 (#2704) and SER300L(A) (#2941) reports and any Charter Schools Division (CSD) Notices. Charter schools will be notified if they fall outside of the goals of the compliance screen and will be required to submit documentation indicating how compliance concerns will be addressed.	September 1-15, 2021
Application & Interview	APPLICATION OPENS	Charter schools that complete the steps above will be given access to the Option 3 membership application.	September 15, 2021
	APPLICATION CLOSES	Charter schools that wish to submit an Option 3 membership application must do so by the deadline.	December 1, 2021
	VIRTUAL INTERVIEWS	Given the ongoing pandemic, all Option 3 membership interviews will be conducted virtually and all committee site visits will be suspended.	December 15, 2021
Notification & Appeals	MEMBERSHIP NOTIFICATION	Option 3 Executive Board approves committee recommendations for membership beginning July 1, 2022.	February 1, 2022
	APEALS	Charter schools not confirmed for Option 3 membership may submit a letter of appeal to the Director's Advisory Committee for an additional review.	March 1, 2022
	SIGNATURES DUE	Charter schools must submit their signed Option 3 Memorandum of Understanding and confirmation of review of the Option 3 Governance Document.	June 15, 2022
*	OPTION 3 MEMBERSHIP BEGINS	Option 3 membership change takes effect with the District.	July 1, 2022