

2021-22 INTERIM PLACEMENT REQUESTS FOR STUDENTS WITH AN ACTIVE IEP

BEFORE EXPULSION HEARING

1. Complete Tier 2 Team request ticket for initial guidance on interim placement process.
2. Charter school staff submits interim placement request and the Tier 2 Team processes request pending expulsion hearing outcome.
3. Once request is submitted:
 - LAUSD Special Education Operations emails charter school contact lead with interim placement option.
 - Charter school holds Pre-Expulsion Analysis IEP and includes interim placement option offer, if appropriate. A unilateral placement is only appropriate for Category I offenses. Guardian must sign IEP in agreement to placement offer for Category II & III offenses before student can be enrolled at the interim placement.
 - If the interim placement offer is used, the Pre-Expulsion Analysis IEP must be marked as complete and in "active" status prior to the interim placement enrolling the student. Charter school emails LAUSD Special Education Operations and interim placement staff to inform both parties that the Pre-Expulsion analysis IEP is completed and the interim placement offer has been accepted.
 - Charter school sends required placement documents to Student Discipline and Expulsion Support office. These documents include: three years of behavior history, cumulative record, transcripts, current schedule, CELDT scores, home language survey, and an immunization record.

DURING EXPULSION HEARING

1. If the IEP team determines that the incident is not a manifestation of the student's disability and school has provided all supports and services based on prior IEP, as well as known related needs, charter school may move forward with expulsion hearing.
2. Charter school conducts expulsion hearing:
No Expulsion Outcome:
 - If student is not expelled, charter school will notify the Student Discipline and Expulsion Support Office and Tier 2 Team: Behavior Supports.
 - If student resides within the LAUSD boundaries, the charter school must notify Charter Schools Division, LAUSD's Superintendent's Office, Student Discipline and Expulsion Office, and Tier 2 Team: Behavior Supports.**Expulsion Outcome:**
 - If student resides within LAUSD boundaries, charter school must notify Charter Schools Division, LAUSD's Superintendent's Office and LAUSD's Student Discipline and Expulsion Support Office.
 - Charter school submits expulsion documents to Student Discipline and Expulsion Support office.
 - Guardian/student is given Student Discipline and Expulsion Support office contact (213-202-7555) for admission inquiries.
 - LAUSD does not offer interim placements for students that do not reside within the LAUSD boundaries.

AFTER EXPULSION HEARING

1. **No Interim Placement From LAUSD:**
If student did not receive or use Interim Placement option from LAUSD and the student was expelled from the charter school:
 - Guardian/student follows the LAUSD admissions process.
 - Student Discipline and Expulsion Support office initiates placement request.
 - LAUSD's Special Education Operations will provide program options for the Local District staff to discuss the most appropriate site to enroll pending IEP process.
 - The LAUSD interim site selected by Local District staff will hold the IEP meeting to offer FAPE while the case goes to the LAUSD Board for final decision regarding admission.
2. **Interim Placement From LAUSD:**
If student received Interim Placement from LAUSD and the student was expelled from the charter school:
 - Guardian/student follows the LAUSD admissions process for expelled students.
 - If applicable, LAUSD interim placement staff hold an IEP meeting to name the placement.